

## **MEMORANDUM**

**TO:** All Agency Employees

**FROM:** Gary T. Myers, Executive Director

**DATE:** January 5, 2006

**SUBJECT: JOB VACANCY ANNOUNCEMENT**

This memo is to officially announce the following position for *Transfer* or *Promotion*:

**WILDLIFE MANAGER 5**  
**Chief of Wildlife Management Position - Davidson County**  
**Formerly Occupied By: Larry C. Marcum (Retiring June 30, 2006)**  
**Salary Range: \$4,213-\$6,543**

**EDUCATION AND EXPERIENCE:** Desirable qualifications are graduation from an accredited college or university with a bachelor's degree in wildlife or fisheries management, wildlife biology, or other related acceptable field and experience equivalent to five or more years of full-time increasingly responsible professional wildlife resources work including, at least, two years of responsible professional supervisory work; additional graduate course work in wildlife management or other related acceptable field may be substituted for the required experience, on a year-for-year basis, to a maximum of one year, there being no substitution for the required two years of specialized experience.

**MAJOR RESPONSIBILITIES:**

This position oversees the operations of the Wildlife Management Division and facilitates effective Wildlife operations between Nashville Headquarters and Regional personnel. This position reports to the Assistant Director of Field Operations.

- Coordinates the overall wildlife programmatic functions of the Agency including program planning, data collection and analysis, development of rules, regulation, and proclamations, and provides leadership in the development and implementation wildlife programs.
- Plans and leads wildlife programs on a statewide scale, experience in supervision of program coordinators, and coordination skills to work with other divisions, regional personnel, and other departments in the overall implementation of broad scale programs for game and non-game species and users is essential.
- Significant presentation skills and experience in the development of presentations for a variety of audiences including wildlife biologists, the general public, user groups, administrators, political groups, and board members is required.
- Knowledge of wildlife programs on a regional and national scale and the ability to represent Tennessee's perspective within the context of multi-state and national programs is essential.

**EXAMINATION SUMMARY:** Determined by Appointing Authority for Executive Service.

***This position is not covered by Civil Service rules and regulations and serves at the pleasure of the Executive Director. Successful applicant will not be eligible to accrue compensatory overtime; however, you will be able to retain and use your current balance until it is depleted. Residence must be established in Davidson or bordering county. The appointment will be made on or near March 1, 2006. The successful candidate may be overlapped with the incumbent to enable a successful transition period.***

Interested internal applicants should submit their requests for consideration by ***January 31, 2006***, in accordance with Administrative Directive #3. All other applicants should submit their resume and state application to Ron Fox with a copy to Attn: Stan Powell, in the H.R. Office. Inquiries concerning this position should contact ***Ron Fox at 615-781-6557; Stan Powell at 615.781.6594.***

GTM/slp

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